



Dear Athletic Field User,

The City of Sacramento's Park Reservation's Office is committed to providing you with the highest quality customer service in helping to schedule your fields for the season. Applications for Long Term Athletic Field Use for 2025, January through December, are due on **Thursday, September 19, 2024**. Application(s) must be received/postdated on or before September 19, 2024. Applications received after September 19, 2024, will **not** be accepted as part of the Long-Term Permit process, no exceptions.

Fields will be allocated based on the City's field allocation guidelines, which will be available on the City's website before September 19. Organizations must be in good financial standing to have their applications for field use accepted. Organizations are not in good financial standing if they are more than 30 days late on paying any field reservation fees as of September 19th.

All fields will be closed January 1- February 12, 2024, for rest and maintenance. Additional field maintenance/field closures may be added through the year.

The following fields will be closed for additional rest and maintenance Spring 2025 (March – June):

1. Redwood - Softball/Baseball
2. Regency - Soccer

The City of Sacramento continues to offer the **Youth Sports Field fee reduction/fee waiver program**. Please see the attached Council Resolution for details. Fee reduction/waiver forms will be provided when you receive your 2025 Long Term Sports Field permits.

Our office is open to the public Monday thru Friday from 8:30 a.m. – 6:00 p.m. If you are unable to complete the Long Term Athletic Field Use application form electronically, please mail your form via USPS, postdated no later than September 19, 2024, or drop your form off in person at the Coloma Community Center by the due date.

We look forward to working with you, and good luck in planning for the 2025 season. If you have any questions or concerns, please do not hesitate to contact us at (916) 808-6060.

Sincerely,
The Reservations Office
Youth, Parks, and Community Enrichment
4623 T Street, Suite B
Sacramento, CA 95819
E-mail: sacrecreation@cityofsacramento.org
Phone: 916-808-6060

***All field closure dates subject to change and timelines are estimates**