



# Roll Call Training Bulletin

Produced by: PSIT/Sustainment  
Prepared by: Ofc Jeff Kuhlmann

Chief of Police Katherine Lester  
Volume 115

## NIBRS Implementation

**10-27-2022**

Effective November 1 at 0700 hrs, the department will transition to reporting crime statistics to the California Department of Justice and the Federal Bureau of Investigation using the National Incident Based Reporting System (NIBRS) format. In addition to the NIBRS requirements, California has its own California Incident Based Reporting System (CIBRS) requirements, reflected in the table updates within Versaterm MRE/ RMS.

### WHY IS THIS CHANGING?

The federal mandate will allow us to:

- Capture all offenses that occur during an incident.
- Report data such as Victim-Offender relationship and other demographics/details.
- Provide a more precise snapshot of crime in California and the U.S.
- Continue to receive critical Federal funding.

### WHAT IS CHANGING?

- For NIBRS, the National Incident Based Reporting Program defines an incident as one or more offenses committed by the same offender or group of offenders acting in concert at the same time and place.
- For incidents that do not meet this definition, more than one report may be required.

### TRAINING HAS BEEN COMPLETED AND AVAILABLE TO REVIEW

Resource material can be located on the X drive in the NIBRS Training folder as well as on the Application Launcher under NIBRS Training.

### IMPORTANT REMINDERS

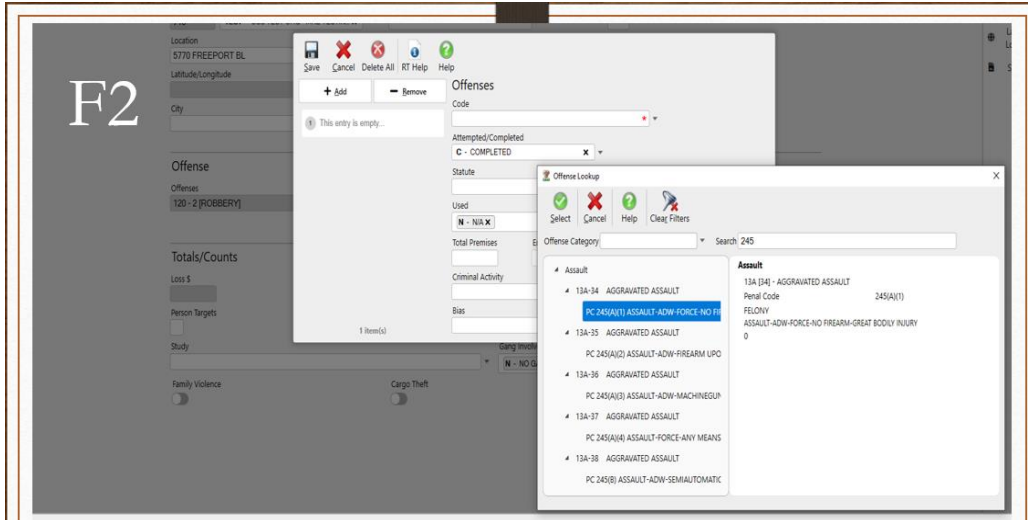
- When adding Offenses to a GO ALWAYS use the F2 button to bring up the search box.
- Verify and select Offense codes not NIBRS definitions.



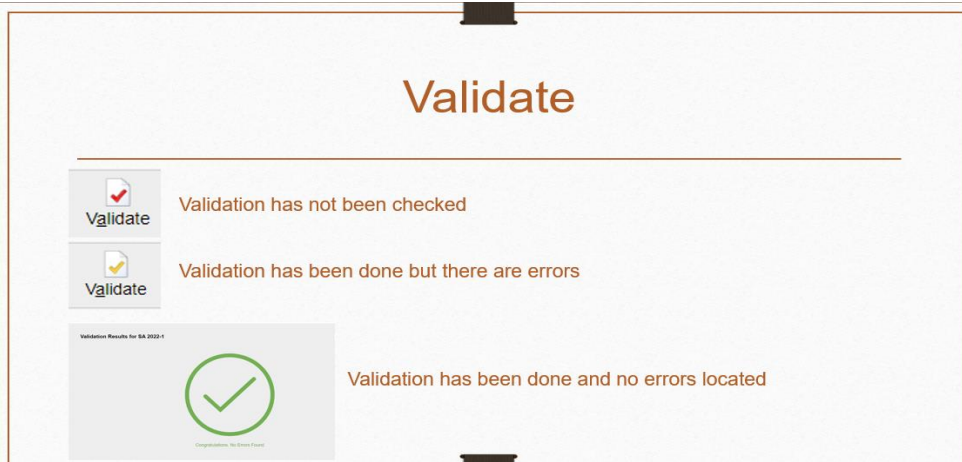
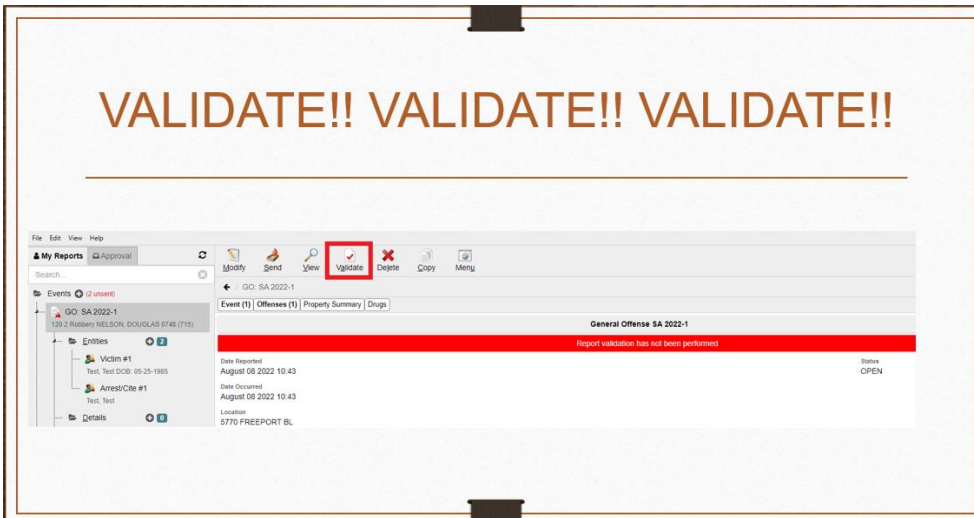
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- Validate all reports and correct all errors prior to submitting for review.





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## ADDING NOTES WHEN SUBMITTING REPORTS

- When submitting reports for approval please add "Ready for Review".
- If there are multiple reports for an incident, please list all the report numbers so the supervisor can review all of them.
- Advise if there is a property error on the report due to evidence needing to be booked.

## REQUESTING CSI

- If multiple reports are taken and CSI is requested, make sure to advise CSI of the correlating report numbers for them to write their supplements.