

## Owner-Builder Housing Impact Fee Waiver Form

### Housing Impact Fee Overview

The Housing Impact Fee is a citywide fee on all new residential units, as established in the Mixed Income Housing Ordinance (17.712 of City Code). A nexus study was performed, which demonstrates how new market rate housing creates a need for more workforce affordable housing.

Funds collected are transferred to the Housing Trust Fund, which is administered by the Sacramento Housing and Redevelopment Agency (SHRA). SHRA uses the funds to assist in the development of affordable workforce housing.

### Owner-Builder Exemption Criteria

Housing Impact Fee exemptions for owner-Builders are listed in section **17.712.040.C** of the Mixed Income Housing Ordinance as follows:

**A new single-unit dwelling built by an Owner-Builder on his or her property if:**

- 1. The owner does not intend to sell the dwelling within two years of completion of construction, and**
- 2. The owner has not utilized this exemption set forth in this subsection on another dwelling within two years of applying for a building permit for the new dwelling, and**
- 3. The owner personally performs the work, or the owner directly contracts with a contractor to perform the work.**

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An application for site plan and design review has been submitted in your name listing yourself as the builder of a new single-unit dwelling located at: \_\_\_\_\_.

**I hereby certify that the facts, statements and information presented are true and correct to the best of my knowledge and belief. I agree, that my project meets all the criteria for a Housing Impact Fee exemption, and will notify the City of Sacramento, Community Development Department immediately of any additions, deletions, or changes to any of the information I have provided on this form. Before a Housing Impact Fee Waiver can be issued, this form must be completed and signed by the property owner and returned to the City of Sacramento, Community Development Department. *Note: A copy of the property owner's driver's license or other verification acceptable to the agency is required to be presented when the permit is issued to verify the property owner's signature.***

Signature of property owner: \_\_\_\_\_ Date: \_\_\_\_\_