

REHABILITATION STANDARDS
PRESERVATION REVIEW — SITE PLAN AND DESIGN REVIEW
Historic Standards Checklist

Applicant's Name: _____ **Phone:** _____
Project Address: _____ **Email:** _____

For projects involving City-designated: Landmarks, Landmark parcels, and all properties within Historic Districts.

Applicant shall fill out the Historic Standards checklist for all standards applicable to the proposed project related to work involving the exterior (including windows and doors), publicly-accessible interiors, additions, new construction, and site work.

Check the box if the proposed work will comply with the standard.
In the Comments section, explain how the work will comply. If the work would not comply, circle the word "Deviations" in the standard and explain rationale for the requested deviation.

Indicate N/A if a standard is **not applicable**.

NOTES:

- For projects involving a historic Landmark, Contributing Resource or Historic District - work that cannot comply with the Standard(s) may not be able to be exempt from environmental review under the California Environmental Quality Act (CEQA).
- For infill - new construction on a Landmark parcel or in a Historic District, please also fill out the applicable Design Guidelines Checklist where the project site is located.

1. Rehabilitation Standard #1:

- A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.

Comments/Deviations:

Staff Comments:

2. Rehabilitation Standard #2:

- The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces, and spatial relationships that characterize a property will be avoided.

Comments/Deviations:

Staff Comments:

3. Rehabilitation Standard #3:

- Each property will be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, will not be undertaken.

Comments/Deviations:

Staff Comments:

4. Rehabilitation Standard #4:

- Changes to a property that have acquired historic significance in their own right will be retained and preserved.

Comments/Deviations:

Staff Comments:

5. Rehabilitation Standard #5:

- Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property will be preserved.

Comments/Deviations:

Staff Comments:

6. Rehabilitation Standard #6:

- Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture, and, where possible, materials. Replacement of missing features will be substantiated by documentary and physical evidence.

Comments/Deviations:

Staff Comments:

7. Rehabilitation Standard #7:

- Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.

Comments/Deviations:

Staff Comments:

8. Rehabilitation Standard #8:

- Archaeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.

Comments/Deviations:

Staff Comments:

9. **Rehabilitation Standard #9:**

- New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.

Comments/Deviations:

Staff Comments:

10. **Rehabilitation Standard #10:**

- New additions and adjacent or related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

Comments/Deviations:

Staff Comments:

By signing below, the applicant certifies that this form accurately describes the proposed work.

Applicant's Signature: _____ **Date:** _____

Name of Applicant (Print Name) _____

FOR CITY STAFF USE ONLY **Counter Staff (Print Name):** _____