

**California Senate Bill 6
Middle Class Housing Act of 2022
Residential Development on Land Zoned for Office, Retail, or Parking
Administrative Permit Planning Application
([City Code Section 17.860.022](#))**

Application Instructions

The purpose of this application is to facilitate compliance with the California Senate Bill (SB) 6, the Middle Class Housing Act of 2022, including modifications by AB 2243 (2024, Wicks). This law is in effect until January 1, 2033. The application form facilitates compliance by identifying the following eligibility criteria:

- Applicable zoning districts
- Housing project types
- Existing commercial tenant notice and relocation requirements
- Construction worker wage and skill/training
- Maximum parcel sizes and locations
- Minimum density
- Applicable development standards (e.g., setbacks, height, open space)

Housing projects eligible under the Middle Class Housing Act **are subject to the existing permit requirements and processes of City Code Title 17 (Planning & Development)** including those requiring discretionary review, public notice, and public hearing.

However, housing projects eligible under the Middle Class Housing Act of 2022 may choose to also comply with [California Government Code Section 65913.4](#) (commonly referred to as SB 35) to take advantage of a ministerial approval process to streamline the production of housing, unless [California Government Code Section 65852.24\(g\)](#) applies.

Planning approval is required prior to submittal for a building permit. Acceptance of this planning application and subsequent approval does not constitute issuance of a building permit.

How to submit this application: This application is only submitted through an online process. For more information about the online submittal process, please visit the e-Planning Submittal Service Webpage. That webpage includes a guide that explains the entire submittal process. You may also go directly to the Citizen Permit Portal, located online at aca.accela.com/sacramento. Applications may be digitally signed. All responses from the Citizen Permit Portal will be emailed to you from the email address noreply@accela.com. Please check your email's junk mailbox or spam filter regularly to make sure you are receiving the communications.

How to pay fees: Once the application is accepted, Planning Staff will send the applicant an invoice for the necessary application fees online.

How to ask questions: All questions can be directed to the Planning Helpdesk: planning@cityofsacramento.org, or by visiting the public counter in-person through a scheduled appointment. [Click here to make an appointment.](#)

Application Submittal Requirements

1. Completed and signed application form.
2. Application fees. Fees are to be paid to the City of Sacramento at the time of application submittal. Once the application is accepted, Planning Staff will send the applicant an invoice and link to pay the necessary application fees. Fees are paid online through the Citizen Permit Portal.
3. One full size set of plans, drawn to scale. Plans must include a site plan, landscape plan, elevations of all sides of all proposed structures, a roof plan, floor plans, and a photometric plan. Plans must show information consistent with the plan requirements (pages 3-6) and of sufficient detail to allow staff to discern compliance with City Code standards. All plans must be prepared by a licensed design professional.
4. Color photographs of the project site; photos of the properties on either side of the project site and directly across the street from the project site.
5. Signed Letter of Agency, if applicable.

Plan Exhibit Requirements

All Development plans shall include the following:

- _____ Date(s) of plans
- _____ Labeled Dimensions
- _____ Scale ratio and bar scale. Engineer or Architectural scale required, not less than 1/16. Larger scale may be needed to provide clear understanding of the project.
- _____ North arrow pointing to the top of the page or to the right margin of a horizontally formatted sheet.
- _____ Identify all items as: existing (E), new (N), or relocated.
- _____ Name, telephone number, and E-mail address of the contact person for architectural, engineering, landscape, and signage if different from the applicant.

Site Plan(s) must show:

- _____ A Vicinity Map, north arrow, the map scale, the site area in square feet, etc.
- _____ The entire property under consideration, including property lines and adjoining public rights-of-way up to the centerlines. For large acreage properties, staff recommends that two (2) site plans be submitted. The first site plan would show the entire property with detail indicating the area proposed for development. The second site plan would focus on the specific areas of the proposed development.
- _____ Site Plans must show location and distance from closest adjacent structures on neighboring properties and accurate dimensions of front setbacks for buildings on adjacent parcels, where required to determine required front setback.
- _____ The location and nature of all existing and proposed easements.
- _____ Dimensions of the parcel, existing and proposed buildings, parking spaces, and other features, as well as the width of walkways, driveways, planters, etc. Dimensioning is important in order to determine if the site meets development standard requirements.
- _____ Footprints of all existing and proposed buildings, structures, or signs, drawn to scale showing the proposed location of structures to be constructed, modified, relocated, or demolished. Indicate the type of use and include all dimensions.
- _____ Square footage for all existing and proposed buildings and proposed additions.
- _____ Setbacks of buildings from property lines, other onsite buildings and structures, septic systems, water wells, etc. (dimensioned).
- _____ Location of existing and proposed walls/fences, height, and materials of construction.

- _____ Location of all off street parking and loading facilities. Show parking spaces with dimensions for each type of vehicle (truck, car, motorcycle, bicycle), and either number parking spaces individually or show subtotals for groups of parking spaces. In addition, show a tabulation of the required and proposed parking.
- _____ Location of all off street parking and loading facilities. Show parking spaces with dimensions for each type of vehicle (truck, car, motorcycle, bicycle), and either number parking spaces individually or show subtotals for groups of parking spaces. In addition, show a tabulation of the required and proposed parking.
- _____ For all projects with three or more dwelling units projects should comply with the objective standards in [City Code Chapter 17.508](#), and in the City's adopted Design and Procedures Manual and Standard Specification including: Location of all existing and proposed driveways, including all pertinent off-site features such as existing and proposed paved streets, gutters, sidewalks, ditches, fences, poles, hydrants, valves, signals, trees, signs, or other street furniture which may be near driveways or affect site distance. ([City Code Section 17.508.030](#))
- _____ Location and identification of drainage courses, creeks, City drainage facilities, etc.
- _____ Location of sewer service connection points.
- _____ Location of water source(s), supply and storage facilities.
- _____ A graphical description of proposed onsite circulation patterns for both vehicles and pedestrians, and accessible paths of travel, where required.
- _____ Location of proposed trash, recycling, or storage areas.
- _____ Location of proposed electrical vaults/transformers and backflow preventors, if required.
- _____ Please note: All new projects are required to comply with the Water Efficient Landscape Requirements contained in [City Code Chapter 15.92](#). See Chapter 15.92 and the "Landscape Plans" section below for more information.

Building Elevations must show:

- _____ The building elevations must show the exterior appearance of all sides of project structures, building modifications, and additions proposed for construction.
- _____ Elevations must be drawn to scale with an indication of height, construction materials, and colors to be used. The location of existing and proposed signs must also be indicated on elevations. *Please note:* Renderings that are not true elevations may be included, however they do not replace the requirement for true elevation drawings.
- _____ Provide building elevations for all affected views, and identify them as North, South, East, and West, not front, rear, right side, etc.

- _____ Identify exterior building features (doors, windows, siding, etc.) as existing (E), new (N), or proposed to be repaired or to be replaced.
- _____ Identify all areas of walls and roof that are proposed to be demolished.
- _____ Indicate with dashed lines any window or door openings, or any other features that are proposed to be eliminated or modified.
- _____ Indicate the height from grade to the top of plate line, and to the top of the roof, and also depict and/or reference any anticipated roof mounted equipment and equipment screening.
- _____ Roof plans should indicate all roof slopes, gutters, and downspout locations. Indicate equipment and other features as well as slope. Identify all areas of the roof proposed for demolition. Where the project proposes additions to existing structures, clearly identify the portions of roof that are existing (E) and proposed to be changed/new (N).
- _____ Proposed sign program (includes freestanding signs) showing approximate location, size, color scheme and construction materials of all onsite signs. This information must be included on the required site plans and building elevations.
- _____ For buildings over one (1) story in height or buildings over 50,000 sq. ft. in gross area, provide a visual representation of the nighttime lighting proposed on all building elevations to give an indication of the effect of security and decorative lighting.
- _____ Identify any existing or proposed encroachment by the building onto the right of way. This includes, but is not limited to, signs, canopies, balconies, bay windows, etc.

Landscape Plans must show: *Please note- For new projects, use conceptual graphics to convey preliminary design intent. Use separate sheets, if necessary. A full set of detailed landscape plans (planting plan, irrigation plan, and grading plan) will be required with the Building Permit process in order to comply with Water Efficient Landscape Requirements, [City Code Chapter 15.92](#).*

- _____ Existing Conditions: Locate and identify all underground utilities, property lines, and easements; size and species of existing trees; natural and manmade features; drainage courses and creeks; and whether proposed for removal, relocation or preservation.
- _____ Conceptual Drainage Plan: Show how on-site drainage is to be handled, including surface and underground drains, drainage courses, and how impacts to offsite areas will be avoided. Show proposed Low Impact Development (LID) features such as retention/detention basins, bioswales, pervious pavement/asphalt, etc.

_____ Impervious Surface: The conceptual drainage plan should also show the total area of new impervious surfaces (due to the cumulative area of impervious parking lots, building footprint, driveways, sidewalks, courtyards, etc.) Note: At this stage, only simple area measurements are required. If applicable, LID credits and BMP Sizing Calculations may be required later in the process.

_____ Conceptual Landscape Design Plan: Using conceptual graphics, show hardscape elements such as patios, water features, decks, walls, and sidewalks; and softscape elements such as trees, shrubs, groundcover, turf and planter areas. Use conceptual graphics only. A detailed planting plan, grading plan, and irrigation plan will be required with Building plan check.

_____ Parking Lot Tree Shading: Landscape plans must include a table identifying the percent (%) shade coverage provided, consistent with [City Code Section 17.612.040](#).

Floor Plans must show:

_____ All buildings under consideration. Although it is generally only the exterior of buildings that is subject to review and approval, the floor plans are necessary for a full understanding of the project and the functioning of the interior spaces.

_____ A dimensioned floor plan for each level of the structure.

_____ Identification of all exterior features (doors, windows, etc.) as existing, new, to be repaired, or to be replaced.

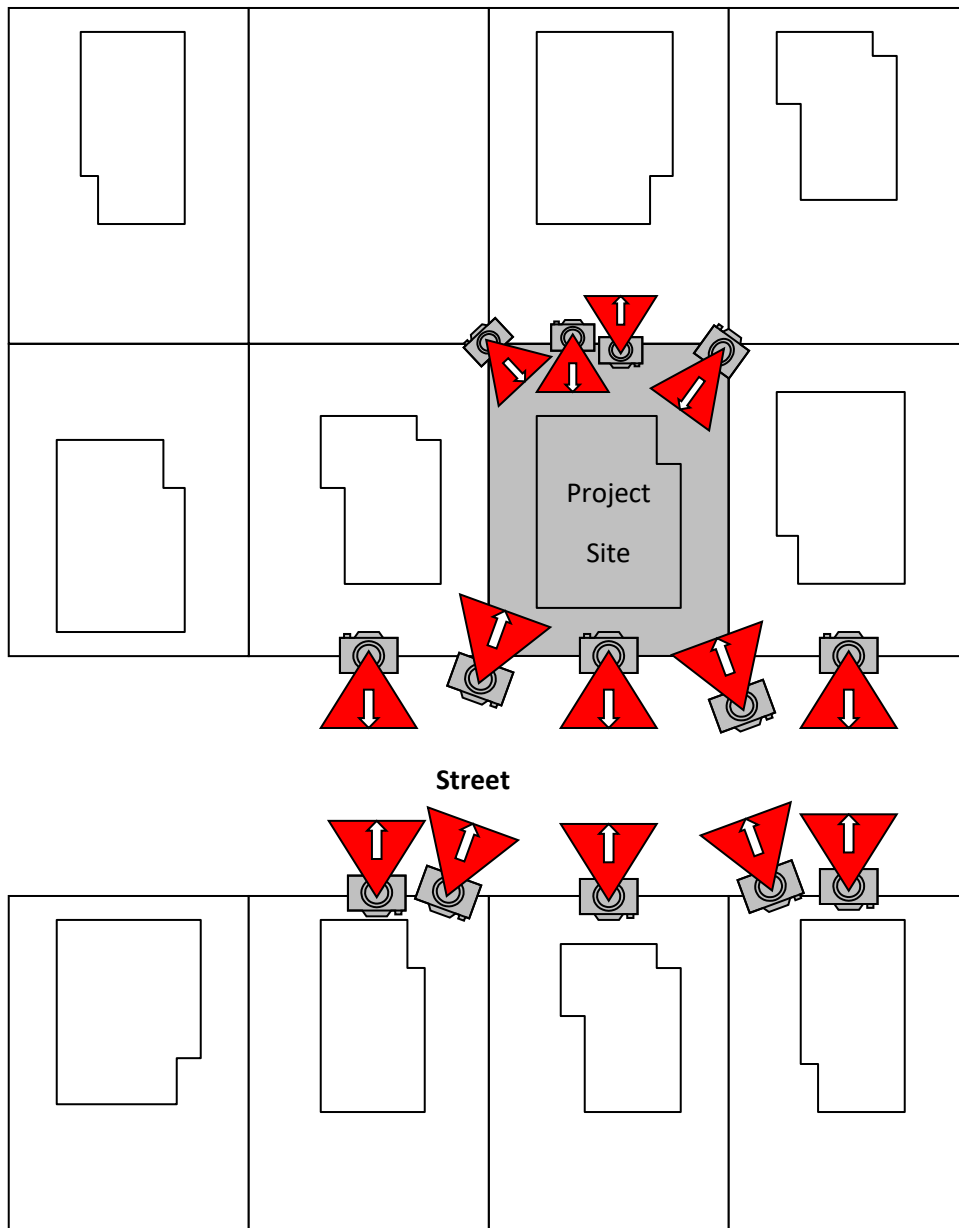
_____ Identification of all rooms.

_____ Identification of all exterior landings at doors.

_____ Indicate all walls, windows, doors, and ancillary structures proposed to be demolished.

Photo Instructions

Guidelines for photographing a project site



Take pictures of all sides of the building/site to be reviewed and each of the adjacent properties. If access to the rear of the project is limited, take photos on the corner of the lot within actual property lines. *Please upload all photos as a single PDF attachment, rather than as individual files.*

**California Senate Bill 6
Middle Class Housing Act of 2022
(Planning-Approval Only)**

Application Form

Please complete all sections, providing as much detail as possible regarding the scope of your proposal.

Subject Site Information

Project Name: _____
Site address or location of property: _____
Assessor's Parcel Number(s): _____
Total property size in acres (Gross/Net): _____
Square feet if less than one (1) acre: _____

Property Owner Information

Contact name: _____
Company name: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Ext: _____ Fax: _____
Email Address: _____

Applicant Information

Contact name: _____
Company name: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Ext: _____ Fax: _____
Email Address: _____

Staff Use Only

Date Filed: _____

Received By: _____

File Number: _____

Letter of Agency from Property Owner

This section of the application is required to be completed if this application is submitted by someone other than the property owner.

I, the undersigned legal owner of record, hereby grant permission to:

Name of Applicant

to apply for a ministerial housing project proposed for my property.

Signature of Property Owner

Date

Project Narrative

Please describe the scope of work being proposed for review:



Objective Requirements

The proposed development will be evaluated against the eligibility requirements, objective development standards, and the [Citywide Infill Housing Design Standards](#).

Please answer “yes”, “no”, or “N/A” (not applicable) to the items below and provide the requested information. In order to be eligible to use the ministerial approval of infill housing process and this application, the proposed project must meet all eligibility requirements below (as indicated by the shaded box).

Eligibility Requirements		Yes	No	N/A	Staff
1.	<p>Is the project a housing development project consisting of any of the following (<i>Check one</i>):</p> <p style="padding-left: 40px;">Residential units only, OR</p> <p style="padding-left: 40px;">Mixed-use development with residential and nonresidential retail commercial or office uses</p> <p style="text-align: right;"><i>(Government Code Section 65852.24(b), 65852.24(k)(1))</i></p>				
2.	<p>If a mixed-use development, is at least 50% of the square footage designated for residential use? No square footage may be designated for hotel, motel, bed and breakfast inn, or other transient lodging, excluding residential hotels.</p> <p style="text-align: right;"><i>(Government Code Section 65852.24(b), 65852.24(k)(1))</i></p>				
3.	<p>Is the site located in any of the following zones?</p> <p style="padding-left: 40px;">OB, OB-2, OB-3, EC, SC, C-1, C-2, C-3, C-4, RMX, or RO</p> <p style="padding-left: 40px;"><i>Zoning of site:</i> _____</p> <p style="text-align: right;"><i>(Government Code Section 65852.24(b))</i></p>				
4.	<p>Is the project site one of the following (<i>Check one</i>):</p> <p style="padding-left: 40px;">20 acres or less, OR</p> <p style="padding-left: 40px;">100 acres or less and a regional mall that meets <u>all</u> of the following criteria on the date this application is submitted:</p> <p style="padding-left: 80px;">The permitted uses on the site include $\geq 250,000$ square feet of retail use, AND</p> <p style="padding-left: 80px;">$\geq 2/3$ of the permitted uses on the site are retail uses, AND</p> <p style="padding-left: 80px;">≥ 2 of the permitted retail uses on the site are $\geq 10,000$ square feet.</p> <p style="padding-left: 40px;"><i>Site Size:</i> _____</p> <p style="padding-left: 40px;"><i>If the site is a regional mall, provide the number and square footage of the permitted uses:</i></p> <p style="text-align: right;"><i>(Government Code Section 65852.24(b)(4))</i></p>				
5.	<p>Is the site a legal parcel(s) within a city where the city boundaries include some portion of an urban area, as designated by the United States Census Bureau?</p> <p style="text-align: right;"><i>(Government Code Section 65852.24(b)(6)(A))</i></p>				

Eligibility Requirements		Yes	No	N/A	Staff
6.	<p>Is the development on a site or adjoined to any site where more than 1/3 of the square footage is dedicated to industrial use? <i>Provide a map of the project site and adjoining sites that identifies the land use, APN, and address.</i></p> <ul style="list-style-type: none"> • Parcels only separated by a street or a highway are considered adjoined. • “Dedicated to industrial use” means <u>any</u> of the following: <ul style="list-style-type: none"> ○ The square footage is currently being used as an industrial use; OR ○ The most recently permitted use of the square footage is an industrial use; OR ○ The site was designated for industrial use in the 2035 General Plan <i>(Government Code Section 65852.24(b)(6)(B))</i> 				
7.	Is the development in its entirety a public work as described in Government Code Section 65852.24(b)(8)?				
8.	<p>If the development is not in its entirety a public work as described in question 7 above, does the development meet the following requirements? <i>Check below.</i></p> <p>Prevailing Wage Requirements (California Government Code section 65852.24(b)(8)(A)) Skilled and Trained Workforce Requirements (California Government Code section 65852.24(b)(8)(B)) unless Government Code section 65852.24(b)(9) applies</p>				
9.	<p>The applicant will provide written notice of the pending application to each commercial tenant on the parcel when the application is submitted. A copy of this notice is included with this application. <i>(Government Code section 65852.24(c)(1))</i></p>				
10.	The applicant will provide relocation assistance to each eligible commercial tenant as required by Government Code Section 65852.24(c)(2).				
11.	<p>Will this application be submitted with an application for a housing development under California Government Code Section 65913.4 (commonly referred to as SB 35) to receive ministerial review? If yes, a SB 35 Ministerial Housing Notice of Intent (CDD-0429) and SB 35 Ministerial Housing Application Form (CDD-0427) are also required. The Notice of Intent must be submitted first. <i>(Government Code Section 65913.4(a)(2)(C)(i)(III))</i></p>				
12.	<p>If yes was answered to question 6 above, are both of the following conditions met? (Check below):</p> <p>The site was not previously developed pursuant to Government Code Section 65913.4 (commonly referred to as SB 35) with a project of 10 units or fewer; AND The developer of this project or any person acting in concert with the developer has not previously proposed a project pursuant to Government Code Section 65913.4</p>				

Objective Development Standards		Yes	No	N/A	Staff
8.	Does the development meet the lot coverage requirement? <i>Maximum lot coverage:</i> _____ <i>Proposed lot coverage:</i> _____				
9.	Are all new structures at or below the height limit in the zone? <i>Maximum allowed height:</i> _____ <i>Proposed height to plate line:</i> _____				
10.	Do all roof structures comply with the requirements in City Code Section 17.600.145 ? <i>Roof structures/height:</i> _____				
11.	Do all proposed duplex dwellings meet the architectural design standards in City Code Section 17.600.110 ?				
12.	Do all new structures meet the required front, rear, interior side, and street side setbacks ? Allowed exceptions can be found in City Code Section 17.600.125 . <i>List applicable exceptions:</i> _____				
10.	If the site is less than five acres in size, is all development setback a minimum of 20-feet from the landside toe of any flood control levee ? If five acres in size or greater, is all development setback a minimum of 50-feet? <i>Size of development site:</i> _____				
11.	Does the development meet open space requirements for two units, multi-unit dwelling, and/or office uses? (City Code Sections 17.600.135 and 17.600.140 or unless specified in a special planning district). <i>Open Space provided (sq.ft.):</i> _____				
12.	If a mixed use project, does the development meet the architectural design standards for vertical mixed use development in City Code Section 17.600.150 ?				
13.	If located within ¼ mile of a light rail transit station, does the site development meet the standards in City Code Section 17.600.160 ?				
14.	Is all mechanical equipment screened from view from adjacent streets and public areas? (City Code Section 17.600.165)				
Parking and Maneuvering					
15.	Does the project conform to applicable vehicle and bicycle parking requirements? (City Code Chapter 17.608)				
16.	Does the site plan/floor plan depict the location of the required minimum amount of short-term and long-term bicycle parking ? [Table 17.608.030C and 17.608.040(N)] <i>Minimum required parking:</i> _____ <i>Parking provided:</i> _____				
17.	Do all bicycle racks and layouts meet the City of Sacramento Bike Rack Design and Placement Design Standards ?				
18.	Do all driveways comply with the objective standards in City Code Chapter 17.508 , including minimum width and location?				

Objective Development Standards		Yes	No	N/A	Staff
19.	Do all parking spaces comply with parking facility standards, including the location of parking, minimum width, length, and maneuvering, ratio of compact spaces, and overhang into planter areas? (City Code Section 17.608.040) <i>Number of compact spaces/% of total: _____</i>				
20.	Does exterior lighting in vehicle and bike parking areas comply with the requirements in City Code Section 17.608.040(L) ?				
21.	Do all required loading and unloading areas meet the requirements of City Code Section 17.608.050 ?				
Landscaping and Paving					
22.	Do all duplex dwellings and multi-unit dwellings meet the landscaping requirements in City Code Section 17.612.010(A) ?				
23.	If a multi-unit dwelling or mixed-use project, does the site comply with the landscape planter requirement in City Code Section 17.612.010(B) ?				
24.	Does the site meet paving requirements in City Code Section 17.612.020 ?				
25.	Does the site plan show the minimum walkway width and comply with other site requirements in City Code Section 17.612.030 ?				
26.	Does the landscape plan demonstrate compliance with the tree shading requirements for parking lots? (City Code Section 17.612.040)				
Recycling and Solid Waste					
27.	Does the site plan depict adequate area to meet the required recycling and solid waste volume requirements ? (City Code Section 17.616.030)				
28.	Does the site comply with the development standards for recycling and trash enclosures found in City Code Section 17.616.040 ?				
Wall, Fence, and Gate					
29.	Does the project meet the wall and fence requirements for duplex and multi-unit dwelling developments in City Code Section 17.620.110 ?				
30.	If gates are proposed, does the site plan demonstrate compliance with design and operations requirements in City Code Chapter 17.620 Article II. Gated Developments ?				
31.	If provided, do sound walls comply with the development standards in City Code Chapter 17.620 Article III. Sound Walls Along Arterial Streets ?				
32.	Do all accessory structures , such as carports, garages, patios, and other enclosed structures meet the development standards in City Code Chapter 17.624 ?				

Advisories
A City-approved traffic operations and safety study may be required. Please note: The study is not needed if no driveways or curb cuts are proposed as part of the project. The requirement of a traffic operations and safety study can be determined in a pre-application meeting (optional, but highly recommended).
If the project includes abandoning easements or rights-of-way , please note that this requires approval by the City Council as a discretionary action (not ministerial).

Advisories
The Department of Utilities will review this project. Please note that one or more studies may be required concerning water, sewer and/or drainage after Planning approval during the Building permit phase.
Sacramento Municipal Utility District (SMUD) Consultation Meeting strongly recommended. Infill development can be difficult to serve and may require complex solutions that ensure service to the proposed project, the surrounding properties, as well as access to onsite equipment. SMUD offers a free consultation that can outline potential issues and provide service solutions. Electing to pass over this step could require changes to project design or project delays.
A permit will be required by the Public Works Department if “regulated work” concerning a Private Protected Tree or a City Tree is part of the project. (See City Code chapter 12.56)

Please answer “yes”, “no”, or “N/A” (not applicable) to the items below and provide the requested information. In order to be approved, the project must meet all the applicable objective infill housing design standards below:

Citywide Infill Housing Design Standards		Yes	No	N/A	Staff
1 Site Planning					
1-1	Locate structures so that entries, porches and balconies face a street, alley, or common open space of at least 10’ in width.				
1-2	For projects of more than 150 dwelling units, provide amenities to serve residents that include at least 1,000 square feet of open park or plaza space, 10 benches and tables, and one play lot for children.				
2 Building Orientation					
2-1	Duplex and multi-unit buildings on a site perimeter are to be oriented to the adjacent public street by providing windows from living rooms, dining rooms, kitchens, and bedrooms windows, porches, balconies and entryways or other entry features along the street.				
2-2	Publicly visible walls containing blank areas of greater than 400 square feet are prohibited.				
2-3	The main entrances to residential buildings shall face the adjacent roadways and/or open space features.				
2-4	Pedestrians shall have a path of travel a minimum of 4’ wide and ADA compliant from the principal building entrances to the street.				
2-5	Windows in buildings are to be designed and located so as not to allow a direct view into directly adjacent building windows.				
3 Setbacks					
3-1	Multi-unit developments of more than two buildings shall be designed with setbacks that are offset by at least two feet to a street wall.				

Citywide Infill Housing Design Standards		Yes	No	N/A	Staff
3-2	Site plans shall have a variation in both the street patterns and the siting of structures so that the appearance of the streetscape is not repetitive. Continuous lines of buildings with the same setback are not allowed. If there is more than one building adjacent to the same street frontage, those buildings shall have different setbacks from the street.				
3-3	Individual buildings shall be designed with an articulated front; wall surfaces offset by at least 12", bays, if provided, with a projection of at least 24" and porches closer to the street than recessed garages.				
4 Vehicle Circulation / Parking					
4-1	Surface parking lots and garages shall be located to the side or rear of buildings or in basements and not adjacent to public roadways.				
4-2	Landscaping a minimum width of 6' clear and walkways a minimum of 4' wide shall be provided between buildings and paved parking areas. Parking directly against buildings is not allowed.				
4-3	Parking fields are to be constructed as small lots no larger than 50 cars per individual lot and may be interconnected by drive aisles if separated by landscaped medians not less than 10' in width and planted with trees and landscaping.				
4-4	Covered parking may be provided but it shall not interfere with pedestrian access or access to interior common spaces.				
5 Garages / Carports					
5-1	Carport roofs shall match the materials and colors of the structures. If carport roofs are flat or need to vary from the design of adjacent buildings, they shall be located interior to the site and shielded from street views.				
5-2	Setbacks of garages shall be varied by at least 2 feet between buildings to avoid a singular line of garage walls. Garage entrance shall be on the side or the rear if feasible.				
5-3	Rows of garages or carports around the perimeter of a development are not allowed adjacent to any public street.				
6 Pedestrian Circulation					
6-1	Pedestrian walkways and paths of travel shall not be combined with, or be a part of driveways unless textures, patterns, and colors are provided to designate pedestrian crossing areas and entries. Pedestrian walkways adjacent to parking areas and driveways shall have a minimum grade separation of 6".				
6-2	Pedestrian pathways shall include landscaping. Amenities such as trellises and benches shall be provided on any pedestrian path longer than 200 feet.				

Citywide Infill Housing Design Standards		Yes	No	N/A	Staff
7 Common Open Space					
7-1	All units that overlook interior common spaces shall have kitchen, living room, or bedroom windows that allow residents to see the common space areas.				
7-2	Common facilities that are located on the ground level such as recreation rooms, and laundry and mail areas shall be located adjacent to any ground level common open space and connected by pedestrian ways a minimum of 4 feet wide.				
8 Landscaping					
8-1	Exterior spaces shall be designed to provide a path of travel to the public street with landscape that includes trees and ground plants.				
8-2	Street-facing elevations, if provided with a setback, shall be designed with landscaping adjacent to their foundation or porch face.				
8-3	Landscaping and/or architectural treatments shall be provided to screen views of service elements that include storage areas, trash enclosures, mechanical equipment, transformers, HVAC and other similar elements. Screening shall be either landscaping a minimum of 3 feet high or architectural screens designed to match building features.				
8-4	Unpaved areas shall be planted with irrigated plant materials.				
8-5	Architectural features: trellises, arbors, and perimeter garden walls are required to match the building design materials.				
8-6	All mature landscaping shall follow the two-foot, six-foot rule. All landscaping shall be ground cover, two feet or less and lower tree canopies of mature trees shall be above six feet.				
8-7	CPTED standards for landscaping shall be followed. Exterior lighting shall be designed in coordination with the landscaping plan to minimize interference between the light standards and required illumination and the landscape trees and required shading.				
8-8	Only deciduous shade trees are permitted around the east, west and south sides of residences to help reduce cooling loads during the summer and allow solar gain during the winter months.				
8-9	Trees shall be planted in the setbacks and common areas at intervals appropriate to the full spread of the mature trees as determined by the Department of Public Works Urban Forestry section.				
8-10	Plant species shall be suitable for the Sacramento climate. Low-water landscaping materials are required. All new landscaping shall comply with the City of Sacramento Water Conservation Ordinance (15.92).				
8-11	All planting areas, including those designed to accommodate the 2-foot overhang on parking spaces, shall be landscaped with groundcover or other planting materials.				

Citywide Infill Housing Design Standards		Yes	No	N/A	Staff
8-12	Landscaping shall not impede access to fire hydrant connections.				
9 Irrigation					
9-1	An automated irrigation system shall be installed to provide coverage of all irrigated landscaped areas.				
9-2	Irrigated landscape areas shall comply with the City of Sacramento's Water Efficient Landscape Requirement (15.92)				
9-3	Automated controllers with rain shut-off valves are required.				
9-4	Irrigation controls must be screened from view by landscaping or other attractive site materials.				
10 Common Open Space for Multi-Unit Dwellings and Mixed-Use Developments					
10-1	Multi-unit projects of more than 10 units shall include delineated common use space.				
10-2	Exterior common areas shall be accessible by a walk a minimum of 4 feet wide and disabled accessible from all buildings and connected by a comprehensive, on-site pedestrian circulation system.				
10-3	The placement of air conditioning and other mechanical equipment shall not reduce provided private open space by more than 10%.				
11 Lighting					
11-1	Exterior lighting shall not be wall mounted industrial light packs and shall be the same architectural style of the building.				
11-2	Parking areas and entry drives shall be lighted to facility pedestrian movement and safety meeting CPTED Standards. Lighting shall be provided for pedestrian safety as required by City code. Lighting shall be contained within the project property boundaries as required by City code. Pole mounted lighting shall be no taller than 16 feet.				
11-3	Pedestrian path poles shall not be taller than 12 feet. Site lighting shall be contained within the property boundaries. Exterior lighting shall be shielded or otherwise designed to avoid spill-over illumination to adjacent streets and properties. Provide a Photometrics plan to demonstrate light containment on site and compliance with CPTED standards for light maximum, minimum and contrast.				

Citywide Infill Housing Design Standards		Yes	No	N/A	Staff
11-4	All outdoor lighting shall provide even light around the property. Exterior walkways, alcoves, plazas and passageways shall be illuminated to a maintained minimum of ¼ foot candles per square foot of surface area at a 2-foot candle average and a 4:1 average to minimum ratio. Exterior lighting shall be white light using LED lamps with full cutoff fixtures to limit glare and light trespass. Color temperature shall be between 2700K and 4100K. Lights shall be on at night with photosensitive timers so they go on at dusk and off at dawn.				
12 Security / Crime Prevention Through Environmental Design					
12-1	For security, where landscaping is provided between the sidewalk and a building entrance or window, shrubbery above 30” in height is prohibited.				
12-2	Windows shall be free of obstructions, such as bushes, trees, and walls, so that there are clear views from inside the dwelling units to streets, common spaces, and parking spaces.				
12-3	Barriers between outdoor areas on the project property, such as fences and walls, shall be designed to be at least 50% transparent.				
12-4	Shared facilities, such as laundry rooms or mail rooms shall be located adjacent to primary residential and community uses such as clubhouses and doors to these shared facilities shall have windows with direct views to pedestrian walkways.				
12-5	All exterior unit doors shall have wide-angle viewers (peep holes).				
12-6	All exterior doors, alcoves, hallways, stairwells, parking areas, pedestrian walkways, and recessed areas shall be illuminated with wall or ceiling mounted light fixtures and connected to photosensors.				
12-7	There shall be a clear transition between the City sidewalk or public property, and the development’s property. This is to be achieved through changes in pavement textures or landscaping.				
13 Storage / Accessory Structures / Mechanical / HVAC / Utility Equipment					
13-1	The roof pitch of accessory structures shall be the same as the roof slope of primary structures. Materials and colors shall also match the primary structures.				
13-2	When provided, resident storage areas shall be integrated into the building design. Storage facilities integrated with carports shall have architectural treatment to match the buildings.				
13-3	Mechanical equipment (e.g., heating, cooling, antennas, satellite dishes, air conditioners or similar mechanical devices) shall be concealed with ground mounted walls or fencing or if roof mounted, with mechanical screens or roof wells.				

Citywide Infill Housing Design Standards		Yes	No	N/A	Staff
13-4	Utility equipment such as transformers, electric and gas meters, electrical panels and junction boxes on primary public street views shall be screened by walls and/or landscaping.				
14 Trash / Recycling Enclosures					
14-1	Trash enclosures shall comply with City standards for construction. Enclosures are to contain both waste disposal and recycling containers. Provide for green waste and organic food waste containers if required. Containers shall not block each other for access to the user or for trucks emptying them.				
14-2	All enclosures shall have access routes that do not have vertical curbs in the path of travel to the truck. Materials for sidewalk or driveway access are to be concrete and flat to prevent wheels from becoming stuck.				
14-3	Trash storage areas are to be located away from any views from the public right of way.				
14-4	Trash enclosures are required to be constructed of concrete block. Split face block, brick, stucco or similar quality materials are allowed. The use of unsurfaced concrete block is not allowed.				
14-5	Landscaping is required at the solid walls of any trash enclosures for screening.				
14-6	Trash enclosures that include a roof shall have a roof that matches the building design.				
15 Fencing / Walls					
15-1	Sound walls, masonry walls or fences shall be designed with changes in plane, height, material or material texture. Masonry walls shall change material, plane, or height every 100 feet. Fences shall have masonry columns every 40 feet. Tubular iron architectural fencing may be continuous in height and material.				
15-2	Gating shall be the same style of the fencing.				
15-3	Acceptable fencing materials include tubular architectural metal, wrought iron/brick mix, hedges, brick, split faced concrete block and wood. Chain link fencing, barbed wire, and security tops to metal tubular fencing are not allowed.				
15-4	Fencing shall not create a complete barrier to pedestrian movement to or within the site. Provide for pedestrian gates that are accessible and code compliant.				
15-5	Fencing shall not block or impede the use of hydrants or fire department connections or hydrants. All gates shall have "knox" access for emergency use subject to review and approval by the City of Sacramento Fire Department.				

Citywide Infill Housing Design Standards		Yes	No	N/A	Staff
16 Parking Lot Water Quality					
16-1	Parking lots which are part of new developments with one acre or more impervious area are required to provide treatment control measures that capture and treat stormwater runoff through settling, filtration, and /or biodegradation. The treated runoff must then be released to the storm drain system or percolated into the ground.				
16-2	Integrate treatment measures with areas used for landscaping. Biofiltration features or vegetated swales, if required, shall meet the Department of Utilities, Stormwater Management Program.				
17 Architectural Variety					
17-1	Projects with multiple buildings and a total unit count of more than 150 units shall include at least two different styles of buildings. The style difference must include one of the following: variation of exterior finish materials, variation of roof forms and roof elements, and variation of building offsets, bays, and entry elements.				
17-2	Duplex and multi-unit projects shall be designed to respect the privacy of surrounding uses. Upper story views into adjacent yards are to be screened or blocked. Site buildings and add screening features to reduce encroachment on the privacy of adjacent residences. Windows shall be offset between buildings, and patios and balconies shall be screened from adjacent units.				
18 Scale / Massing / Articulation					
18-1	Facades longer than 100 feet shall be designed with surface and height breaks of at least two feet in height or two feet in depth.				
18-2	Elevations visible from streets shall contain features to provide visual interest, including wall or window bays, porches with posts or columns, dormers, gable roof elements, wainscoting in a material different from the wall material, shutters, or window boxes.				
18-3	Townhouse or rowhouse units shall have varying front setbacks of no less than two feet and shall provide staggered roof planes related to the wall plane breaks.				
18-4	Elements such as roof dormers, hips, gables, balconies, wall projections and porches are required to break up the mass of building facades. Not less than 40% of the length of a building façade shall be treated with such elements. End units shall have the same design elements as front facades. Unarticulated and windowless walls are not allowed.				
19 Facades / Entries					
19-1	Upper story windows shall be recessed from the wall surface by a minimum of 2" or shall have surface trim and sills.				

Citywide Infill Housing Design Standards		Yes	No	N/A	Staff
20 Materials / Textures / Colors					
20-1	Exterior finish materials shall consist of stucco, wood siding, dimensional profile metal architectural siding, fiber cement products, stone, and/or brick. Plywood siding, including T-111 is not allowed.				
20-2	The use of a variety and combination of building materials is required with a minimum of three materials used on the project.				
20-3	Signs shall be consistent with City Sign Code standards.				
20-4	Materials and colors shall be placed using the building mass elements as defined edges.				
20-5	Roof materials, such as concrete and clay tile, are allowed. Composition shingles of the heavy laminated 35 year guarantee dimensional type is allowed. Dimensional profile metal architectural roofing is allowed. Wood shake or shingle roofing is not allowed.				
21 Site Orientation					
21-1	Buildings shall be located adjacent to the street at the front setback line, immediately behind a public or semi-public space, or behind a landscaped area such as an outdoor seating area for a restaurant.				
21-2	Mixed-use buildings shall be designed with commercial storefronts on the ground floor and residential units above or live-work residential units on the ground floor.				
21-3	The street corners of corner sites shall include buildings, public plazas, or open space areas.				
22 Building Design					
22-1	Building materials of different type or form shall be used to differentiate building planes.				
23 Windows / Entries					
23-1	At mixed-use buildings, entrances to residential, office or other upper story uses shall be clearly distinguishable in form and location from retail entrances.				
23-2	Doors at retail storefronts shall be provided with clear glazing.				
23-3	Service or employee doors that are visible from public streets or walkways shall be glazed with translucent glazing.				
23-4	Upper story windows shall be recessed from the wall surface by a minimum of 2”.				
23-5	Commercial storefronts where provided and unless required by specific area design standards, provide shall have clear, street-oriented display windows a minimum of 50% of the street frontage. These windows shall provide visual access to the inside of the buildings.				
23-6	Ground floor retail windows shall be of a storefront design and shall be larger in proportion than upper floor residential windows.				

Citywide Infill Housing Design Standards		Yes	No	N/A	Staff
24 Horizontal and Vertical Mixed-Use					
24-1	Buildings shall be arranged with open space and walks connecting directly with both residential and commercial uses.				
24-2	Provide a publicly accessible minimum 4-foot-wide pathway from a public sidewalk to plazas, courts or open space designed in the project.				
24-3	Parking areas shall be located on the sides and or rear of projects with pedestrian connections to the buildings.				

2021-2029 Housing Element	Yes	No	Staff
Does the proposed project take place on a parcel (or parcels) that is included in the 2021-2029 Housing Element Sites Inventory?			

Note: You can find a web-map of the 2021-2029 Housing Element Sites inventory [here](#) or view the full detailed sites inventory on the [City's Housing Element webpage](#).

Applicant Certification

I hereby certify under penalty of perjury that the statements furnished above and in the attached exhibits present the data and information required for this ministerial approval process to the best of my ability and that the facts, statements and information presented are true and correct to the best of my knowledge and belief.

I hereby certify that either of the following is true and that compliance with Government Code Section 65852.24(b)(8)(A) is my sole responsibility and not verified by the City of Sacramento as part of its review of this application:

1. The entirety of the development is a public work for purposes of Chapter 1 (commencing with Section 1720) of Part 7 of Division 2 of the Labor Code.
2. The development is not in its entirety a public work for which prevailing wages must be paid under Article 2 (commencing with Section 1720) of Chapter 1 of Part 2 of Division 2 of the Labor Code, but all construction workers employed on construction of the development will be paid at least the general prevailing rate of per diem wages for the type of work and geographic area, as determined by the Director of Industrial Relations pursuant to Sections 1773 and 1773.9 of the Labor Code, except that apprentices registered in programs approved by the Chief of the Division of Apprenticeship Standards may be paid at least the applicable apprentice prevailing rate. If the development is subject to this paragraph, then for those portions of the development that are not a public work, all of the following shall apply:
 - i. The developer ensures that the prevailing wage requirement is included in all contracts for the performance of all construction work.
 - ii. All contractors and subcontractors shall pay to all construction workers employed in the execution of the work at least the general prevailing rate of per diem wages, except that apprentices registered in programs approved by the Chief of the Division of Apprenticeship Standards may be paid at least the applicable apprentice prevailing rate.
 - iii. Except as provided below in subclause v., all contractors and subcontractors shall maintain and verify payroll records pursuant to Section 1776 of the Labor Code and make those records available for inspection and copying as provided therein.
 - iv. Except as provided below in subclause v., the obligation of the contractors and subcontractors to pay prevailing wages may be enforced by the by the Labor Commissioner through the issuance of a civil wage and penalty assessment pursuant to Section 1741 of the Labor Code, which may be reviewed pursuant to Section 1742 of the Labor Code, within 18 months after the completion of the development, or by an underpaid worker through an administrative complaint or civil action, or by a joint labor-management committee though a civil action under Section 1771.2 of the Labor Code. If a civil wage and penalty assessment is issued, the contractor, subcontractor, and surety on a bond or bonds issued to secure the payment of wages covered by the assessment shall be liable for liquidated damages pursuant to Section 1742.1 of the Labor Code.
 - v. Subclauses iii. and iv. shall not apply if all contractors and subcontractors performing work on the development are subject to a project labor agreement that requires the payment of prevailing wages to all construction workers employed in the execution of the development and provides for enforcement of that obligation through an arbitration procedure. For purposes of this clause, "project labor agreement" has the same meaning as set forth in paragraph (1) of subdivision (b) of Section 2500 of the Public Contract Code.

- vi. Notwithstanding subdivision (c) of Section 1773.1 of the Labor Code, the requirement that employer payments not reduce the obligation to pay the hourly straight time or overtime wages found to be prevailing shall not apply if otherwise provided in a bona fide collective bargaining agreement covering the worker. The requirement to pay at least the general prevailing rate of per diem wages does not preclude use of an alternative workweek schedule adopted pursuant to Section 511 or 514 of the Labor Code.
- vii. All contractors and subcontractors shall be registered in accordance with Section 1725.6 of the Labor Code.
- viii. The development proponent shall provide notice of all contracts for the performance of the work to the Department of Industrial Relations, in accordance with Section 1773.3 of the Labor Code.

I hereby certify that a skilled and trained workforce will be used to perform all construction work on the development in accordance with Government Code Section 65852.24(b)(8)(B) and that, if this application is approved, I will provide evidence of compliance to the City of Sacramento in accordance with that section.

I hereby give permission to City Staff and other authorized personnel to post public notification signs on my property during the processing of this application.

I understand that some application fees required to submit this application may be an initial deposit and based on full cost recovery. If the time to review the project exceeds the amount of deposit that is collected, additional payment will be required.

I understand that in the event of a dispute over the project, I am required to defend, indemnify, and hold harmless the City of Sacramento as follows:

1. Except as provided in paragraph 2, immediately below, I agree that in connection with any claim, action, or proceeding (collectively "claim") brought against the City of Sacramento and its City Council, agencies, commissions, boards, departments, officers, employees, and agents (collectively the "City") to attack, set aside, void, or annul any City action arising out of or in any way connected to the project, including any determination made pursuant to the California Environmental Quality Act, I will defend, indemnify, and hold harmless the City from and against all damages, costs, and attorneys' fees, excluding the City's staff attorneys' fees. I understand that the City, in its sole discretion, may decide to use outside counsel or its staff attorneys (or both) to defend the claim.
2. As a condition of a tentative, parcel, or final map application or approval, I agree to defend, indemnify, and hold harmless the City of Sacramento and its agents, officers, and employees from any claim, action, or proceeding against the City or its agents, officers, or employees to attack, set aside, void, or annul an approval of a tentative, parcel, or final map by the City, advisory agency, appeal board, or legislative body concerning a subdivision, which is brought within the time period provided for in Government Code section 66499.37, from and against all damages, costs, and attorneys' fees. The City will promptly notify me of any such claim and will cooperate fully in the defense. The City, in its sole discretion, may elect to defend any such action with attorneys of its own choice and, in such case, shall bear its own attorneys' fees and costs and will defend the action in good faith.

Signature of Applicant

Date

Please note that once this document is submitted to the City of Sacramento, your information will be posted online and is part of the public record; however, the City will not sell your data or information for any purposes.

FOR STAFF USE ONLY:

No net loss findings (Gov. Code, § 65863)

200-Year Flood Protection

FOR STAFF USE ONLY:

The proposed project meets all Planning development standards and Planning design standards; therefore, this Planning application/modification of approved application is **approved**. This approval is subject to a seven-day reconsideration period, consistent with [City Code Section 17.812.020](#). Please note that subsequent Building permits are required for construction. The project may require additional permits from other agencies or departments.

The proposed project does not meet all Planning development standards and Planning design standards; therefore, this application/modification of approval application is hereby **denied**. The unmet Planning standards are as noted on the checklist above. A new application can be submitted at any time, subject to the standard submittal requirements and fees.

Signature of Staff

Date of Decision

Planning approval is valid for up to three years from the date of decision (City Code Section [17.808.470](#)).