

MISCELLANEOUS PROJECTS
RESIDENTIAL / COMMERCIAL STRUCTURES
Projects Exempt from Site Plan and Design Review Requirements

Project Address: _____

SECTION 1:

Yes No **Is the proposed project in a Historic District, or on a Landmark Parcel?**

If checked **NO**, proceed to section 2 below.

If checked **YES**, project must be reviewed by Preservation Staff to determine if proposed work is exempt from Site Plan and Design review.

SECTION 2: Provide color photos. Printed photos preferred, but clear photos on electronic devices may be sufficient.

SECTION 3:

A. MISCELLANEOUS PROJECT EXEMPT FROM SITE PLAN AND DESIGN REVIEW

1. The proposed project **is minor in scope** and has no aesthetic change to existing building or project site.

B. MISCELLANEOUS PROJECT EXEMPT FROM SITE PLAN AND DESIGN REVIEW

1. The proposed project **is minor in scope** and modifications to existing building and/or project site match existing conditions or serve to improve and enhance the existing project.
(This category of approval **always** requires manager review and approval. Manager initial : _____).

PROJECT DESCRIPTION:

By signing below, the applicant certifies that this form accurately describes the proposed work.

Applicant's Signature: _____ **Date:** _____

Name of Applicant (Print Name): _____

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Counter Staff (Print Name): _____