

ENTERTAINMENT PERMIT APPLICATION

(Please Type or Print Clearly)

NON-REFUNDABLE APPLICATION FEES

2-Year Entertainment Permit – New	\$2,230.00
2-Year Entertainment Permit – Renewal	\$1,720.00
Special Entertainment Permit	\$1,820.00

NON-REFUNDABLE FINGERPRINTING

\$88.00 per person
\$120.00 Permit Modification Fee

BUSINESS INFORMATION						
Date	<input type="checkbox"/> Special	<input type="checkbox"/> New	<input type="checkbox"/> Renewal	Permit No.		
Business/Event Name						
Business/Event Address						
Business Mailing Address						
Business Website Address					Bus. Phone	
Business Operations Tax Cert. # (Attach)						
Estimated Maximum Occupancy	Interior				Exterior	
Proposed Entertainment:	<input type="checkbox"/> Live Music	<input type="checkbox"/> DJ	<input type="checkbox"/> Dancing	<input type="checkbox"/> Karaoke	<input type="checkbox"/> Comedy	
	<input type="checkbox"/> Other:					
Proposed Age Limits	<input type="checkbox"/> 21+	<input type="checkbox"/> 18+	<input type="checkbox"/> Other:			
Business Type	<input type="checkbox"/> Restaurant	<input type="checkbox"/> Bar	<input type="checkbox"/> Retail	<input type="checkbox"/> Other:		
Will alcohol be served?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	If yes, attach copy of license <u>and</u> conditions			
	License Type				License No.	
BIENNIAL (2-YEAR) PERMIT INFORMATION						
Days of Weeks (Check All That Apply)	<input type="checkbox"/> M	<input type="checkbox"/> Tu	<input type="checkbox"/> W	<input type="checkbox"/> Th	<input type="checkbox"/> F	<input type="checkbox"/> Sa <input type="checkbox"/> Su
Hours of Entertainment	From				To	
SPECIAL ENTERTAINMENT PERMIT INFORMATION <i>(attach copy of event flyer)</i>						
Event Date(s)						
Event Hours	From				To	
APPLICANT INFORMATION						
This permit is to be issued in the name of the OWNER, PARTNER, CORPORATE SHAREHOLDER, OFFICER OR DIRECTOR as the permit holder of record who will be responsible and liable for entertainment operations. If approved, the applicants listed below will be identified as the permit holders.						
Applicant Name						
Applicant Title/Position						
Applicant Mailing Address						
	City, State				Zip	
E-Mail Address						
Contact Telephone				Cell Phone		
Co-Applicant Name						
Co-Applicant Title/Position						
Co-Applicant Mailing Address						
	City, State				Zip	
E-Mail Address						
Contact Telephone				Cell Phone		

SITE SPECIFICATIONS			
RENEWAL ONLY: Floor plan on file with current permit has not changed and there are no open planning/building permits? (If no, skip to next section)		<input type="checkbox"/> Yes	<input type="checkbox"/> No
NEW/SPECIAL PERMITS: A scalable (1/4" or 1/8" foot) layout of the building floor plan must be submitted with your application and must include all the items as follows:			
<input type="checkbox"/>	One (1) 8.5" x 11" scaled floor plan for each level of entire building on separate sheets		
<input type="checkbox"/>	Seating arrangement, include the location of bar, chairs, tables, etc.		
<input type="checkbox"/>	Designate restrooms and kitchen (if applicable)		
<input type="checkbox"/>	Designate all entrances and exits. Main entrance and exit should be clearly designated.		
Gross Square Footage	TOTAL		Rest. /Bar
	Dance		Patio
Number of Parking Space	On-site		Off-Site
	Total Number of Parking Spaces		
Location(S) Off-Site Dedicated Parking:			
Any open Planning and/or Building permits for this property with the Community Development Department? If yes, please describe work and list permit numbers. <i>Attach copies of issued permits.</i>			<input type="checkbox"/> Yes <input type="checkbox"/> No

MANAGER INFORMATION			
A responsible person as defined by Sacramento City Code Section 5.108. 020 (Definitions) must be present in the establishment during all hours that the establishment is open and offering entertainment. NEW PERMITS: Please list <u>all</u> managers / RENEWAL: Please list any NEW or DELETED MANAGERS Fees must be paid for any manager not currently listed on an active entertainment permit. Please use the <i>Manager Information Supplemental form</i> for any additional names. <i>All managers must pass a background check.</i>			
Manager Name		Add <input type="checkbox"/>	Delete <input type="checkbox"/>
E-Mail Address		Phone	
Currently listed on other active entertainment permit?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, venue name(s):			
Manager Name		Add <input type="checkbox"/>	Delete <input type="checkbox"/>
E-Mail Address		Phone	
Currently listed on other active entertainment permit?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, venue name(s):			
Manager Name		Add <input type="checkbox"/>	Delete <input type="checkbox"/>
E-Mail Address		Phone	
Currently listed on other active entertainment permit?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, venue name:			
Manager Name		Add <input type="checkbox"/>	Delete <input type="checkbox"/>
E-Mail Address		Phone	
Currently listed on other active entertainment permit?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, venue name:			

CONSENT FOR PROPERTY OWNER USE OF PREMISES FOR ENTERTAINMENT PERMIT			
<i>Written consent from the property owner for the proposed entertainment on the premises must be provided.</i> Applications will <u>not</u> be accepted or processed without signed property owner consent.			
Property Owner Name			
Mailing Address			
	City, State	Zip	
E-Mail Address			
Contact Phone		Cell Phone	
<i>I, the undersigned representative, am duly authorized as or by the property owner to provide consent for this application on its behalf.</i>			
Property Owner Printed Name			
Property Owner Signature		Date	

INITIAL(S)	RULES AND REGULATIONS
	It is unlawful for any person to provide or permit any entertainment that is open to the public without an Entertainment Permit unless exempt pursuant to Sacramento City Code Section 5.108.040.
	I understand that this is only an application and not a guaranteed permit and that it is unlawful to provide entertainment without an entertainment permit.
	Fees are non-refundable . Expenditures for remodeling, purchasing equipment, booking entertainment, or entering into agreements or leases prior to approval is solely at the applicant(s) risk.
	Before an application is deemed complete, premises will be inspected for life safety and zoning code compliance. Any changes from the last building and/or planning approved permits(s) in use, occupancy, floor plan, zoning or occupancy may require submittal/approval of new plans and permits. Inspection or comments by staff do not constitute approval of the application.
	Issuance of permit and related conditions must be consistent with federal, state, and local laws, rules, and regulations including but not limited to State of California Alcohol Beverage Control licenses and conditions. If applicable, a copy of the current business' ABC license and conditions must be provided before application is deemed complete.
	I understand that a City of Sacramento Business Operation Tax (BOT) certificate is required and must be submitted with this application before it is deemed complete.
	In issuing permit, City Manager may impose conditions relating the operation of the entertainment establishment. These conditions may include but not be limited to days, hours, and location; number and age of persons allowed; and minimum number of security guards required.
	If approved, permit must be displayed in a conspicuous place in the entertainment establishment. The permit and the related conditions must be immediately produced upon request.
	Permits are the property of the city and may not be transferred to another person or location.
	A responsible person as defined by Sacramento City Code Section 5.108. 020 (Definitions) must be present in the establishment when it is open and offering entertainment.
	I hereby attest that the information contained is true and correct. I agree that if any information in the application is found to be false, the application may be denied by the City Manager and, if permit has been issued, permit may be revoked by City Manager.

AGREEMENT AND SIGNATURE			
<i>I, the undersigned representative, have read the rules and regulations and Sacramento City Code Section 5.108 related to entertainment establishments regarding this application. I am duly authorized by the business to submit this application on its behalf. The information contained herein is complete and accurate.</i>			
Applicant Name (Printed)			
Applicant Signature		Date	
Co-Applicant Name (Printed)			
Co-Applicant Signature		Date	