

Master Plan Application for Residential Subdivision Developments

The completion of this form is required only when requesting plan review approval of a Master Plan. Production Permit Applications will require a complete Building Permit Application Form CDD-0200.

Project Name:		Phase:	
Plan Number:		Total Project Valuation (excluding Solar package):	
Applicant's Name:		Phone#:	
Contractor's Name:		Contractor's License #:	
		Email:	
		Email:	

OPTIONS PACKAGE TABLE:

The Options Package Table and the Solar Options Package Table are also required to be on title sheet under Project Data Summary on the submitted construction plans. Instructions on page 2.

Option Package ¹	Elevation ²	1st Floor Habitable Sq Ft (total) ³	2nd Floor Habitable Sq Ft (total) ³	3rd Floor Habitable Sq Ft (total) ³	Garage Sq Ft (total) ⁴	Fire Protection Sq Ft ⁵	Roof Cover Sq Ft (total) ⁶	Number of Bedrooms (total) ⁷	Number of Bathrooms (total) ⁸	Option Package Description ⁹
Base Model										
Package 01										
Package 02										
Package 03										
Package 04										
Package 05										

SOLAR OPTIONS PACKAGE TABLE:

Solar Option Package	System Capacity (kw)	Solar Project Value
Solar Package 01		
Solar Package 02		

Instructions for completing the Options Package Table:

1. **Base Model and Package Option 1, 2, 3, etc.:** The Base Model is the model configuration with the largest habitable sq. ft. prior to any options. A master plan application is for a specific model design, and any options/elevations must be contained within the same footprint. Only slight changes to Roof Covering square footage, number of bedrooms and bathrooms is allowed.
2. **Elevation:** Enter a unique elevation description based on your project information.
3. **1st floor, 2nd and 3rd Floor Habitable Sq Ft:** Enter the total gross square footage of habitable space (conditioned space) using the exterior dimensions of the building. See instructions for the Option Package Description for Master Plans for duplexes, half plexes and ADUs.
4. **Garage Sq Ft:** Enter the total gross square footage of the garage using the exterior dimensions of the structure.
5. **Fire Protection Sq Ft:** Enter the sum of the 1st, 2nd, and 3rd floor Habitable Sq ft and Garage Sq Ft. Note that if any roof covering supports habitable space above, it must also be added to the total Fire Protection Sq Ft.
6. **Roof Cover Sq Ft:** Enter the total square footage for porches, balconies, decks, and roof decks, both covered and un-covered.
7. **Number of Bedrooms:** Enter the total number of bedrooms for the Base Model and any other variations of the base model under each Package option.
8. **Number of Bathrooms:** Enter the total number of bathrooms for the Base Model and any other variations of the base model under each Package option.
9. **Option Package Description:** Enter any unique project specific identifying information for the Base Model and any other variations of the base model under each Package option. Example: “3 bedroom/2 bath option”, or “100/50/20 deck/porch/patio option”. This field is also to be used to communicate if the Master Plan is to permit a duplex, half plex or has an Accessory Dwelling Unit (ADU) component to indicate the total square footages of each unit. Example: “Duplex Unit A 1200 sq ft, 3 bdrm/2 bath, Unit B: 1000 sq ft 2/2 bath”, or “Primary unit 1500 sq ft 3 bdrm/2 bath with attached ADU 700 sq ft 1 bdrm/1 bath”.

Instructions for completing the Solar Options Package Table:

1. **System Capacity (kw):** Enter the system capacity in Kilowatts. Example: 3.75
2. **Solar Project Value:** Enter the solar project valuation for the specific kw solar package option.
Note that if a Master Plan application has only one solar option, enter it under the Solar Package 01.